

DRAYTON PARK SCHOOL

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Website: www.draytonpark.islington.sch.uk

Headteacher: Annabelle Kapoor



Dear Parent/Carer,

Thank you for your interest in enrolling your child/children in the nursery at Drayton Park School. We very much look forward to meeting you soon.

All 3 and 4 year olds are eligible for 15 hours of nursery or childcare, and some working families are eligible for 30 hours. At Drayton Park, we offer both 15 and 30 hours places to children in the term **after** their third birthday.

15 hours nursery

If you are not eligible for 30 hours, your child can attend nursery for 15 hours (half day). We offer morning and afternoon sessions:

Morning session:	Starts at 8:45am	Ends at 11:45am
Afternoon session:	Starts at 12:45pm	Ends at 3:45pm

These times are slightly outside the normal school day to allow parents with children in other classes the flexibility to drop off and collect all their children easily. We will allow some flexibility around the end of the day, and parents will be able to collect their child from the Nursery from 3:30pm.

If you would like to apply for a 15-hour place, please indicate your preference on the form attached. Parents must choose whether they would prefer their child to attend nursery in the morning or afternoon; we cannot offer a mixture.

If you are not eligible for 30 hours but would like your child to attend for more than 15 hours, we offer the option to pay for Additional Hours (subject to space). There is more information about this overleaf.

30 hours nursery

You can check your eligibility for 30 hours online here:

<https://childcare-support.tax.service.gov.uk/par/app/applynow>.

If eligible, you will be given a code which you need to bring into school so that we can process your application. We offer a 30-hours provision as a core school day from 8:45am-3:45pm, Monday to Friday.

If you would like to apply for a 30-hours place, please indicate your preference on the attached form.

Key dates

We have three intakes a year for Nursery: September, January and April. Children are eligible to start in the term **after** their third birthday.

The deadlines for applications are:

<u>For a Start date in:</u>	<u>Application deadline:</u>	<u>Offers will be made:</u>
September	15 th April	Early May
January	15 th June	Early July
April	15 th November	Early December

Should you have any questions about our nursery provision please do not hesitate to contact us.

15 Hours Provision

All children are eligible for 15 hours nursery provision from the term after their third birthday. We will be offering this as morning or afternoon sessions.

PLEASE INDICATE YOUR PREFERENCE ON THE ATTACHED FORM

Option 1a: HALF-DAY (Mornings only) - Children attend Nursery from 8.45am until 11.45am.

MORNING SESSION	Monday	Tuesday	Wednesday	Thursday	Friday
	Starts: 8.45am Ends: 11.45am	Starts: 8.45am Ends: 11.45am	Starts: 8.45am Ends: 11.45am	Starts: 8.45am Ends: 11.45am	Starts: 8.45am Ends: 11.45am

Option 1b: HALF-DAY (Afternoons only) - Children attend Nursery from 12.45pm until 3.45pm.

AFTERNOON SESSION	Monday	Tuesday	Wednesday	Thursday	Friday
	Starts: 12.45pm Ends: 3.45pm	Starts: 12.45pm Ends: 3.45pm	Starts: 12.45pm Ends: 3.45pm	Starts: 12.45pm Ends: 3.45pm	Starts: 12.45pm Ends: 3.45pm

Option 2: 15 hours + Additional Hours up to a full core day

Families who do not meet the eligibility criteria for 30-hours provision but want their child to attend nursery for more than 15 hours will be able to pay to have the additional hours they need. Additional hours will be charged in line with the borough's Children's Centre charging policy. For the latest charges please contact the school office.

Option 3: 30 Hours Provision (Full-time core day)

Children attend Nursery from 8.45am until 3.45pm.

Families need to register their eligibility [online](#). You will be issued with an eligibility code which needs to be given to the school office in order for your application to be processed.

FULL TIME (every school day) WITH LUNCH	Monday	Tuesday	Wednesday	Thursday	Friday
	Starts: 8.45am Ends: 3.45pm	Starts: 8.45am Ends: 3.45pm	Starts: 8.45am Ends: 3.45pm	Starts: 8.45am Ends: 3.45pm	Starts: 8.45am Ends: 3.45pm

APPLICATION FORM FOR DRAYTON PARK NURSERY

Child's legal family name:			
Child's legal first name/s:			
Name by which the child is known (if different from above)			
Date of Birth:		Boy/Girl:	
Child's Address: (where child normally resides)			
Borough of residence:			
Current Early Years/Nursery/school provision if any:			
Brother or sister already attending Drayton Park?	YES / NO	If YES, name/s	
Does your child have any special medical or special educational needs? If yes, please detail here and attach any reports to this form.			<i>Medical/SEN report attached?</i> (Tick)
Is your child looked after by the Local Authority (e.g. foster care)?	YES / NO	If yes, please give the name of the local authority	
Does your child have any allergies?	YES / NO	If yes, please give more details	
Does your child have any medical conditions we need to be aware of?	YES / NO	If yes, please give more details	

Details of parent/s or carer/s with whom child lives:

PARENT/CARER 1		Relationship to child:	
First name:		Last name:	
Telephone number	Mobile:	Email address:	
	Home:		
PARENT/CARER 2		Relationship to child:	
First name:		Last name:	
Telephone number	Mobile:	Email address:	
	Home:		
Parent's address: (if different from above)			

Please provide your child's full-size birth certificate and passport, plus two proofs of your current home address such as a council tax, mortgage or rent statement dated within the last 3 months.

Please indicate your Nursery attendance preferences below

Are you applying for 15 hours a week (half day)?

Tick below to indicate whether you would like to apply for morning or afternoon sessions.

Option 1a	Half Day: Mornings only Monday to Friday, from 8.45-11.45am	
Option 1b	Half Day: Afternoons only Monday to Friday, from 12.45pm to 3.45pm	

Are you applying for 15 hours a week plus additional hours?

If you want to find out more about paying for additional hours, please tick below.

A member of staff will call you to discuss options.

Option 2	15 hours a week plus paid additional hours	
	How many additional hours per week do you need?	

Are you eligible for 30 hours a week?

Option 3: Full Core Day Monday to Friday 8.45am to 3.45pm	
Your Eligibility Code:	
Your National Insurance Number	

Please note that we cannot confirm your place until your eligibility code has been verified.

Thank you. Please return this form either to the school office or by email to admin@draytonpark.islington.sch.uk.

A member of school staff will be in touch with you as soon as possible.